



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

1740 West Adams Street, Suite 3407

Phoenix, Arizona 85007

(602) 589-8352

Regular Session Minutes

June 7, 2019

Board Members Present: Dr. Quenton McCallister, Chair, OT Member
Dr. Donald Hosenfeld, Vice Chair, OT Member
Barbara Paulson, Public Member
Charlene Marbs, Public Member

Board Members Absent: Dana Hutchings, OT Member

Staff Present: Karen Whiteford, Executive Director
Vicki Egurrola, Administrative Assistant

Legal Staff Present: Frances Shinn-Eckberg, Assistant Attorney General

Location: 1740 West Adams Street, Conference Room 1024
Phoenix, AZ 85007

1) CALL TO ORDER

Dr. McCallister called the meeting to order at 1:30 p.m.

2) ROLL CALL

The following members were present: Quenton McCallister, Donald Hosenfeld, Barbara Paulson, and Charlene Marbs

3) DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest were reported.

4) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE MEETING MINUTES.

a) Regular Session Meeting Minutes of May 10, 2019

Dr. McCallister moved the Board approve the regular session meeting minutes of May 10, 2019.

Dr. Hosenfeld seconded the motion. The motion passed 4-0 with all members present voting aye.

5) REVIEW AND CONSIDER FUTURE BOARD MEETING SCHEDULE

Dr. McCallister, Dr. Hosenfeld, and Ms. Whiteford stated they could not attend the July 12 meeting. The Board determined the meeting could be held as scheduled with Ms. Hutchings, Ms. Paulson, and Ms. Marbs attending.

a) July 12, 2019

b) August 9, 2019

c) September 13, 2019

6) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications (49):

Dr. McCallister moved the Board approve the 49 initial applications for licensure. Dr. Hosenfeld seconded the motion. The motion passed 4-0 with all members present voting aye.

Applicant: Last Name	Applicant First Name	License Type
Barker	Shayne	Occupational Therapist
Bolin	Melani	Occupational Therapy Assistant
Bowers	Matthew	Occupational Therapy Assistant
Carpenter	Mandy	Occupational Therapist
Cooper	Alexis	Occupational Therapy Assistant
Craig	Laurali	Occupational Therapy Assistant
Delhay	Michele	Occupational Therapist
Eckert	Summer	Occupational Therapy Assistant
Evans	Kristy	Occupational Therapy Assistant
Gonzalez	Estrella	Occupational Therapy Assistant
Gormley	Sara	Occupational Therapist
Hageman	Samantha	Occupational Therapist
Hahn-Floyd	Molly	Occupational Therapist
Harp	Elizabeth	Occupational Therapy Assistant
Havens	Kara	Occupational Therapy Assistant
Heslop	Karen	Occupational Therapy Assistant
Justice	David	Occupational Therapy Assistant
Kelleher	Eileen	Occupational Therapist
Kidder	Stephanie	Occupational Therapist
Lace	Hilary	Occupational Therapist
Lewis	Sarah	Occupational Therapist
McRory	Caitlin	Occupational Therapist
Merrill	Jenni	Occupational Therapy Assistant
Million	Joshua	Occupational Therapist
Mohr	Jennifer	Occupational Therapist
Morrow	Kelcey	Occupational Therapy Assistant
Oliver	Jane	Occupational Therapist
Olthoff	Payton	Occupational Therapy Assistant
Osentoski	Michelle	Occupational Therapist
Parks	Taylor	Occupational Therapist
Patten	Mary	Occupational Therapist
Petrie	Jason	Occupational Therapist
Pudlik	Rachel	Occupational Therapy Assistant
Puente	Ami	Occupational Therapy Assistant
Punzalan	Marvie	Occupational Therapy Assistant
Robert	Amanda	Occupational Therapist

Applicant: Last Name	Applicant First Name	License Type
Rojas-Hernandez	Erendira	Occupational Therapist
Sawyer	Jaimie	Occupational Therapy Assistant
Siver	Cale	Occupational Therapist
Spittler	Sarah	Occupational Therapist
Steckler	Sonya	Occupational Therapist
Tangim	Victorine	Occupational Therapy Assistant
Taylor	Christopher	Occupational Therapist
Thompson	Danielle	Occupational Therapy Assistant
Truelove	Ashley	Occupational Therapy Assistant
Valvano	David	Occupational Therapist
Verrastro	Paige	Occupational Therapy Assistant
Villarreal	Berenice	Occupational Therapy Assistant
Vu	Josephine	Occupational Therapist

b) Renewal Applications – Active (89):

Dr. McCallister moved the Board approve the 89 renewal applications for licensure. Dr. Hosenfeld seconded the motion. The motion passed 4-0 with all members present voting aye.

Applicant: Last Name	Applicant First Name	License Number	License Type	License Status	License Expiration Date
Armstrong-Heimsoth	Amy	OTH-002074	OT	Active	8/12/2019
Asbury	Tenesa	OTA-003960	OTA	Active	7/15/2019
Blaauw	Gina	OTH-007111	OT	Active	8/11/2019
Bongianni	Kathryn	OTH-006205	OT	Active	6/14/2019
Brandt	Wendy	OTH-005357	OT	Inactive	6/11/2019
Brashear	Jay	OTH-002401	OT	Active	7/18/2019
Brown	Noralee	OTH-004835	OT	Active	6/19/2019
Brugman	Zwaantje	OTH-004884	OT	Active	8/14/2019
Budd	Karina	OTH-000827	OT	Active	7/16/2019
Buettner	Mikaela	OTH-007114	OT	Active	8/11/2019
Butler	Adam	OTH-005494	OT	Active	6/23/2019
Campion	Kimberly	OTH-006229	OT	Active	7/12/2019
Choudhari	Kavita	OTH-007039	OT	Active	6/9/2019
Cleveland	Lisa	OTH-004388	OT	Active	7/19/2019
Conrad	Sharon	OTA-006232	OTA	Active	7/12/2019
Coon	Elizabeth	OTA-002669	OTA	Inactive	10/13/2019
Cruse	Nathan	OTH-007070	OT	Active	7/16/2019
DeLabio	Lori	OTA-003942	OTA	Active	7/15/2019
Donahoo	Shelby	OTH-003084	OT	Expired	6/2/2019
Doolin	Susan	OTH-003976	OT	Active	8/12/2019
Eaton	Cynthia	OTH-007121	OT	Active	8/11/2019
Ebertz	Pamela	OTH-004838	OT	Active	6/19/2019

Occupational Therapy Examiners Board Meeting
June 7, 2019

Applicant: Last Name	Applicant First Name	License Number	License Type	License Status	License Expiration Date
Field	Lindsay	OTH-006275	OT	Active	8/16/2019
Flower	Michele	OTH-007072	OT	Active	7/16/2019
Fought	Tiffany	OTH-007074	OT	Active	7/16/2019
Freedman	Renee	OTH-007075	OT	Active	7/16/2019
Gauharou	Deena	OTH-002365	OT	Inactive	7/18/2019
Giles Haak	Kristine	OTH-003133	OT	Active	8/10/2019
Goodman	Janina	OTH-004775	OT	Active	7/11/2019
Goodwin	Kristin	OTH-007122	OT	Active	8/11/2019
Grant	Brian	OTA-007042	OTA	Active	6/9/2019
Graves	Robert	OTA-004372	OTA	Active	6/7/2019
Gutierrez-Check	Cynthia	OTH-003076	OT	Active	7/13/2019
Higgins	Amanda	OTH-004876	OT	Active	7/20/2019
Hight	Julie	OTH-003550	OT	Active	8/14/2019
Hostetter	Tina	OTH-002616	OT	Active	6/10/2019
Johnson	Shane	OTH-002743	OT	Active	6/10/2019
Johnson	Theresa	OTH-002542	OT	Active	5/14/2019
Kaminski	Joyce	OTH-005502	OT	Active	6/23/2019
Kirkman	Tanya	OTH-007126	OT	Active	8/11/2019
Lane	Cynthia	OTH-003433	OT	Active	7/15/2019
Lewis	Timothy	OTA-006191	OTA	Active	5/10/2019
Locker	Roslyn	OTH-002058	OT	Active	11/16/2019
Manuel	Judith	OTH-003951	OT	Active	6/17/2019
Markham	Cheryl	OTA-001225	OTA	Active	6/17/2019
Maske	Michelle	OTH-006251	OT	Active	7/12/2019
Miltenberger	Amy	OTH-005488	OT	Expired	5/12/2019
Miranda	Kinga	OTH-003538	OT	Active	7/10/2019
Nordby	Lauren	OTH-007102	OT	Active	7/16/2019
Oberaigner	Meagan	OTA-007024	OTA	Expired	5/11/2019
Olaje	Frank	OTA-001402	OTA	Active	8/31/2019
Olshove	Ashley	OTH-007089	OT	Active	7/16/2019
Peterson	Sharla	OTH-004377	OT	Active	6/7/2019
Posegate	Sarah	OTH-002326	OT	Active	6/13/2019
Powers	Donna	OTH-003844	OT	Active	7/14/2019
Prevatke	Tammy	OTA-004869	OTA	Active	7/17/2019
Rahhal	Megan	OTH-007093	OT	Active	7/16/2019
Ramsey	Darryl	OTA-001548	OTA	Active	5/13/2019
Renker	Jennifer	OTH-007135	OT	Active	8/11/2019
Riley	Lori	OTA-006284	OTA	Active	8/16/2019
Rivera	Victor	OTA-007047	OTA	Active	6/9/2019

Applicant: Last Name	Applicant First Name	License Number	License Type	License Status	License Expiration Date
Rodriguez	Erica	OTH-007097	OT	Active	7/16/2019
Romeo	Cuylar	OTH-006255	OT	Active	7/12/2019
Rosenberg	Brandon	OTH-003949	OT	Active	6/17/2019
Salazar	Mauricio	OTA-004406	OTA	Active	7/19/2019
Salyers	Jessica	OTH-004416	OT	Active	7/20/2019
Samad	Yesmeen	OTH-007139	OT	Active	8/11/2019
Sardi	Racquel	OTA-007049	OTA	Active	6/9/2019
Smith	Jennifer	OTH-007099	OT	Active	7/16/2019
Smith	Elizabeth	OTA-007142	OTA	Active	8/11/2019
St. Clair	Kirstin	OTH-003502	OT	Active	6/19/2019
Steffen	Jane	OTA-004409	OTA	Inactive	7/19/2019
Stumph	Lauri	OTH-006289	OT	Active	8/16/2019
Torrez	Elizabeth	OTH-007057	OT	Active	6/11/2019
Torzala	Sharon	OTH-007055	OT	Inactive	6/9/2019
Vidwans	Deepali	OTH-002753	OT	Inactive	6/10/2019
Vigil	Kara	OTA-007084	OTA	Active	7/16/2019
Voysey	Rachael	OTH-007103	OT	Active	7/16/2019
Walker	Valerie	OTA-006262	OTA	Active	7/12/2019
Way	Louis	OTA-002314	OTA	Active	7/18/2019
Weatherly	Megan	OTA-007040	OTA	Active	6/9/2019
Wechsler	Nanci	OTH-007105	OT	Active	7/16/2019
Weeks	Mary	OTA-006226	OTA	Active	6/14/2019
Weiner	Sarah	OTH-004853	OT	Active	6/19/2019
Welker	Michael	OTA-004873	OTA	Active	7/17/2019
Wheeler	Tamara	OTH-002318	OT	Active	5/16/2019
Williamson	Heather	OTH-006263	OT	Active	7/12/2019
Wolf	Rebecca	OTH-006264	OT	Active	7/12/2019
Zanolin	Caroline	OTH-003936	OT	Active	6/17/2019
Zindel	Marilyn	OTH-002536	OT	Active	6/23/2019

c) Renewal Applications – Inactive (6):

Ms. Marbs moved the Board approve the 6 renewal applications for inactive licenses. Dr. McCallister seconded the motion. The motion passed 4-0 with all members present voting aye.

Applicant: Last Name	Applicant First Name	License Number	License Type	License Status	License Expiration Date
Brandt	Wendy	OTH-005357	OT	Inactive	6/11/2019
Coon	Elizabeth	OTA-002669	OTA	Inactive	10/13/2019
Gauharou	Deena	OTH-002365	OT	Inactive	7/18/2019
Steffen	Jane	OTA-004409	OTA	Inactive	7/19/2019
Torzala	Sharon	OTH-007055	OT	Inactive	6/9/2019

Vidwans	Deepali	OTH-002753	OT	Inactive	6/10/2019
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- d) Renewal Applications – Back to Active:
 - i) None
- e) Initial Limited License Applications (5):

Dr. McCallister moved the Board approve the 5 initial limited license applications. Dr. Hosenfeld seconded the motion. The motion passed 4-0 with all members present voting aye.

Applicant: Last Name	Applicant First Name	License Type
Adams	Derek	Occupational Therapist Limited License
Brennan	Alissa	Occupational Therapist Limited License
Candelaria	Garret	Occupational Therapist Limited License
Stumpf	Mark	Occupational Therapist Limited License
VanRuff	Alina	Occupational Therapist Limited License

7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

- a) Initial Applications – Board Review
 - i) Kelsey Bourque – Disclosure
Dr. Hosenfeld moved the Board approve Ms. Bourque’s initial application. Ms. Paulson seconded the motion. The motion passed 4-0 with all members present voting aye.
 - ii) Cari Hobbs – Disclosure
Dr. McCallister stated the Ms. Hobbs’ disclosure did not involve moral turpitude and moved the Board approve her initial application. Dr. Hosenfeld seconded the motion. The motion passed 4-0 with all members present voting aye.
 - iii) Rachael Letendre – Pending NBCOT score
Ms. Whiteford stated that Ms. Letendre’s limited license application was missing a transcript, not an NBCOT score. Dr. McCallister moved the Board approve Ms. Letendre’s limited license application pending receipt of her transcript or letter of completion. Ms. Paulson seconded the motion. The motion passed 4-0 with all members present voting aye.
 - iv) Kristopher Reibling – Disclosure
Dr. McCallister stated the Mr. Reibling’s disclosure did not involve moral turpitude. Dr. Hosenfeld moved the Board approve his initial application. Ms. Marbs seconded the motion. The motion passed 4-0 with all members present voting aye.
- b) Renewal Applications – Board Review
 - i) Kimberly Cridelich – Reinstatement
Dr. McCallister stated the Ms. Cridelich did not treat while her license was expired and moved the Board approve her reinstatement application. Dr. Hosenfeld seconded the motion. The motion passed 4-0 with all members present voting aye.
 - ii) Kristen Klenk – Reinstatement
Ms. Egurrola informed the Board that Ms. Klenk submitted a statement that said she did not treat while her license was expired. Dr. Hosenfeld moved the Board approve her reinstatement application. Dr. McCallister seconded the motion. The motion passed 4-0 with all members present voting aye.
 - iii) Robert Stidham II – Reinstatement
Dr. McCallister stated that Mr. Stidham did not treat while his license was expired and moved the Board approve his reinstatement application. Ms. Paulson seconded the motion. The motion passed 4-0 with all members present voting aye.
- c) Limited License Applications – Board Review
None

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

a) Initial Review of New Complaints

i) Courtney Albrecht, OTH-006759 – Complaint Number 2019-OT-0008

Ms. Albrecht was present and made a statement. The complainant (“AF”) also made a statement. Ms. Paulson verified that there were three allegations in the complaint, which included fraudulent billing, incorrect billing codes, and wrongful termination. AF confirmed and stated that the physical therapy board told her that she should file a complaint with the Occupational Therapy Board.

Dr. Hosenfeld asked how long a typical session is at Therapy Tree (Ms. Albrecht’s employer). AF stated that it depends on the patient’s insurance. Ms. Albrecht stated that pediatric occupational therapy is different and that children can only tolerate fifteen-minute sessions. She further stated that sessions are typically 30 to 60 minutes and that Therapy Tree does not bill for more than the actual therapy time.

Dr. McCallister stated he felt the billing practices at Therapy Tree were questionable, but he didn’t see any evidence that Ms. Albrecht is fraudulently billing. He also stated that the Board does not regulate entities. He then recommended the complaint be dismissed.

Ms. Marbs expressed concern that this is the second complaint against Ms. Albrecht regarding billing and encouraged Therapy Tree to look at their billing practices.

Emily Willis, Therapy Tree owner, stepped forward to speak in support of Ms. Albrecht’s and Therapy Tree’s billing practices.

Dr. McCallister moved the Board dismiss the complaint against Ms. Albrecht. Ms. Paulson seconded the motion. The motion passed 4-0 by roll call vote.

b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
None

9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON BOARD POLICIES AND PROCEDURES

Ms. Marbs stated that she would like more time to review the proposed policies and procedures. Agenda items 9)a), 9)b), and 9)c) were tabled until the August Board meeting.

- a) Providing Licensee Information Over the Phone - Tabled
- b) Verifying Lawful Presence - Tabled
- c) Complaint Handling - Tabled
- d) Annual Leave Payout for Non-Separating Employees

Ms. Whiteford summarized the annual leave payout policy and procedure. Ms. Paulson moved the Board approve the policy and procedure. Ms. Marbs seconded the motion. The motion passed 4-0 with all members present voting aye.

10) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

a) Executive Director’s Report – Verbal Report and Discussion – No Action Required

i) Financial Report

ii) Review of Recent Board Staff Activities

Ms. Whiteford stated that she and Dr. McCallister attended the NBCOT Regulatory Leadership Forum in May.

b) Administrative Project Status Report

i) Policies and Procedures

Ms. Whiteford stated that these were addressed in agenda item 9.

ii) Application Automation (eLicensing)

Ms. Whiteford informed the Board that the eLicensing system will need to have some programming changes by August 27 in order to meet the requirements of several bills that passed in the most recent legislative session.

iii) Rule Updates

Ms. Whiteford stated that there was not update.

iv) CE Broker Implementation

Ms. Whiteford informed the Board that CE Broker was schedule to “go live” on July 1.

c) 2019 Legislative Session – Bills to Watch

Ms. Whiteford provided information on agenda items 10)c)iv) and 10)c)v).

i) HB2118 – unauthorized practice; health professions (Signed 5/14/2019)

ii) HB2131 – state agencies; citizen portal; access (No activity since 4/16/2019)

iii) HB2182 – permit; license; denials; agency hearing (Failed 5/6/2019)

iv) HB2463 – occupational regulations; licenses; communications; notice (Signed 3/22/2019)

Ms. Whiteford stated that this bill requires that the agency make changes to its website and to eLicensing.

v) HB2569 – occupational Licensing; reciprocity (Signed 4/10/2019)

Ms. Whiteford stated that implementation of this bill requires changes in eLicensing.

vi) HB2660 – occupational regulation; prior conviction; applicability (Signed 5/3/2019)

vii) SB1062 – public disclosure; health professionals; address (Transmitted to Governor 5/28/2019)

viii) SB1086 – health professions; temporary licensure (Signed 5/8/2019)

ix) SB1096 – health professionals data; repository; appropriation (Signed 5/13/2019)

x) SB1164 – ombudsman-citizens aide; executive session; access (Vetoed 4/30/2019)

xi) SB1482 – state agencies; fee increase; limit (Transmitted to Governor 5/24/2019)

d) Fiscal Year 2020 Budget Request

Ms. Whiteford informed the Board that the Fiscal Year 2020 budget was approved and signed by the Governor. She also stated that the budget includes funds to support an interagency service agreement with the Athletic Training (“AT”) Board so that the AT Board’s administrative assistant can provide assistance to the Occupational Therapy Board.

10) AGENDA ITEMS FOR NEXT MEETING

No agenda items were requested.

11) CALL TO THE PUBLIC

No members of the public stepped forward to speak.

12) ADJOURNMENT

There being no more business, the meeting adjourned at 2:39 p.m.

Respectfully Submitted,

Karen Whiteford
Executive Director